



IS WHAT YOU MAKE OF IT!

# Expectations and Procedures

**Algebra 1 - Geometry - Algebra 2 - Technical Advanced Algebra  
Quantitative Literacy & Statistics - College Algebra**

## Expectations

- All late Unit assignments must be turned in before the Unit Test to receive partial credit.
- It is the student's responsibility to contact their teacher when they are absent. The student will have 2 days for every excused absence to turn in missed assignments.
- If a student misses the day of test/quiz, the student must make arrangements to make-up the test before/after school before the next chapter test or receive a zero.
- If a student is absent the class before a test, he/she will still be expected to take the test on the scheduled day unless new content is covered on the missed day.
- Suspension: Students who attend ISS or STOP must turn in all assignments missed on the day he/she returns to class to receive credit.
- **CHEATING WILL NOT BE TOLERATED!!!!** All students involved will receive a zero.
- **RETAKE POLICY:** Students will be allowed to retake part or all of a Unit Test. Specific guidelines will be given by your teacher.

## Contact Info

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## Procedures

- All cell phones, earbuds, and airpods will need to remain put away during class. Students who use a cell phone or electronic accessories in class will be required to turn it into the main office until the end of the day.
- Be in the classroom and seated when the bell rings. Sit in your designated seat with your belongings under your seat.
  - o 1<sup>st</sup> tardy – warning
  - o 2<sup>nd</sup> tardy – detention with teacher
  - o 3<sup>rd</sup> tardy – office referral
- Bring all necessary materials to class each day. (book, binder, paper, pencil, calculator, and computer)
- Treat the instructor and other students with **RESPECT**.
- Be an active member in class. You are expected to stay awake and work on your **MATH** assignment during class time.
- Water is allowed in a closed container. A small, non-disruptive snack may be allowed in some classes.
- You must Sign Out/In to use the Restroom.
- The room will be clean and neat before anyone is allowed to leave.
- Stay seated until the teacher dismisses you.



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# Expectations and Procedures

**Algebra 1 - Geometry - Algebra 2 - Technical Advanced Algebra  
Pathway to College Math - College Algebra**

## Digital Test/Quiz Procedures

- All students must take the test during the scheduled specified time.
- Tests will be proctored. Cameras must be on with student and workspace visible.
- If a student misses the test/quiz, the student must make arrangements to make-up the test/quiz with the teacher.
- Make-up tests may be required to be done in person.
- All other testing rules apply.

## Google Classroom Expectations

- Google Classroom must be checked daily.
- Homework must be submitted by the due DATE and TIME to be counted for full credit.
- If you have any technical issues, you must email the teacher immediately.
- Name must be on the top of each page when submitting digitally.
- During Google Meets, cameras should be on with entire face showing, sitting up, appropriately dressed, and engaged with the class.